Hiring Procedures for a New Athletic Coach
The following procedures must be followed when Athletic Directors hire a new athletic coach who is not
employed with the Charlotte County Public Schools.
1. The Online Employment Application Process must be completed, including:
a. Completing an (ONLINE) Employment Application for an Open Coaching Position. The Application is
located within the Employment Opportunities Section of the Human Resources Webpage.
b. Official College Transcript(s), if applicable, or a copy of a high school diploma or GED must be sent
in a sealed envelope to Human Resources or emailed to transcripts@yourcharlotteschools.net.
c.